

**ASIAN AMERICAN - PACIFIC ISLANDER SUBCOMMITTEE
OF THE FEDERAL EXECUTIVE BOARD
(as corrected)**

DATE: **October 20, 2004**

SUBJECT: **Minutes of Meeting**

MEETING LOCATION: **Thai Place Arun Grill, 7th & Walnut, KCMO**

MEMBERS PRESENT: Sharon Hom, Lucie Mactal, Dohn Farley, Sandy Guerrant,
Joni Jones, Fran Borin
Guest: Cindy Hillman, FEB Executive Board

The meeting began at 1:30 p.m.

President Sharon Hom introduced the first agenda item which was a schedule of meeting dates for the coming year. The dates presented are all third Wednesdays. Cindy pointed out that we are not required to meet every month; discussion followed on which months we might skip. A final schedule will depend on several things, among them whether or not we continue to have quarterly all-Council meetings, if and when we host such a meeting, and whether or not we host a Lunch-and-Learn.

All agreed we would like to continue with the quarterly joint-Council meetings. Cindy said that next time the Councils who were "single" hosts the first time will probably go together and co-host the meetings next year. APAFEC would prefer to host their quarterly council meeting in a month other than May, i.e., National Asian Pacific American Heritage Month.

The next item was whether or not we wish to continue with lunch meetings and, if so, where we should have them. All agreed that we need to consider ease of parking and central location, i.e. downtown, Crown Center, Plaza, etc. For now we agreed to continue at the Arun Grill and continue to look for other acceptable places. If you have a suggestion for a good restaurant, please send to Sharon. Dohn offered to host meetings at his location if we don't meet at a restaurant.

Sharon passed out agendas for the upcoming quarterly meeting to be hosted by NAFEC and DFEC. (Attached)

The next item was whether or not we want to do a community service. Discussion followed on what other groups do, the degree of success, and different ways of participating. Cindy pointed out that the only approved charitable organization for federal agencies is CFC. We will continue this discussion in coming months.

Cindy read a letter from DFEC Chairman Kendall Crosby addressing the issue of “members” of various councils who never attend meetings. Discussion followed on the problems of getting members, how they are appointed, agency expectations of participation, and problems of ensuring attendance. Sandy offered to send Cindy a sample of the report she fills out for her agency’s EEO after she attends our meetings.

Cindy announced that the FEB Executive Council is very positive about the council chair reports at their meetings. It has been a way for Exec to learn what the councils really do and what concerns they have.

Members spent a few minutes updating the group’s email list.

For the November meeting, Dohn will bring a copy of the bylaw template he has been working on with one of the other councils on which he sits. He will also provide a map for parking at the GSA facility. Tentatively we plan to have a business meeting in November, although it is too late to plan a program. Please bring ideas for programs and Lunch-and-Learn to the next meeting.

Joni distributed copies her agency made of the dragon logo, color-printed and laminated. Sharon would like this to be our new logo, since we don’t have a table-top logo anyway. Joni also gave everyone color copies of our brochure that Sandy prepared for Unity Day. Thank you to both ladies for their hard work!

Sharon asked if anyone who helped prepare for Unity Day would like an official thank-you letter. If so, please contact Sharon.

The meeting ended at 3:00. The next official meeting will be the all-Council meeting at GSA on November 4, 2004, hosted by NAFEC and DFEC. We will also possibly have a business meeting on November 17 at Arun Grill, unless otherwise notified.

Submitted by Fran Borin
for Secretary Jessica Garcia